

Who are we?

We are a small countywide advisory service who work with families with young children who have developmental and/or learning needs and have been referred to/have seen a Community Paediatrician.

One of our aims is to empower providers to understand the child's individual needs and how best to provide an inclusive environment in which they can develop and learn.

In the team there are;

Early Years SEN Inclusion Teachers; these are specialist advisory teachers who are qualified, skilled and experienced in working with children (birth to five) with Special Educational Needs.

EY SEN Support Workers; who are skilled in working with young children and families. They have a background and experience of disability and/or SEN.

Early Support Programme Officers; who are experienced in co-ordinating multi agency work with the families.

Administration Officers; who are available in the local offices to help and support the service.

Access to this service is through the completion of a Single Point of Request for Involvement ([SPORFI](#)) form which must be signed by the parent. This request along with supporting information should be sent to the Early Support Programme Officer for your area.

Please contact the Early Support Programme Officer regarding any referrals to our team or children awaiting to be seen as they will have the most up-to-date information.

What do we offer you?

Targeted offer:

As a service we will offer involvement with individual children who are at home or are attending all types of Early Years provision including nursery classes in schools and childminders.

Universal offer:

To support you, alongside colleagues in health, with the early identification of children with SEND and to promote good inclusive practice for these children during their nursery years, we offer:-

- A range of courses available through 'Step Into Training' <http://www.oxfordshire.gov.uk/StepintoTraining>
- Access to an Early Years SEN webpage providing information, guidance and resources. <https://www2.oxfordshire.gov.uk/cms/public-site/sen-support-providers>
- Countywide network meetings for Early Years SENCoS to provide updates, focus on areas of interest and to build strong local Early Years SENCo support links.
- Consultations and queries – please contact your local base if you wish to discuss on a 'no names' basis any child for which you have a SEND concern or any SEND related issues. A member of the team will respond to this request.

What you can expect from us when we are involved with individual children?

- Advice and support about how to support children with high level /complex needs
- To contribute to the assessment of children's needs
- Advice on external additional resources and assistance with accessing these, including the requesting of and involvement in an Education, Health and Care needs assessment if appropriate.

Your role:

- Advice given is implemented and impact evaluated.
- To lead on SEN processes eg SEND outcomes planning and reviewing, requests for additional resources and statutory processes.
- To keep accurate records of children's progress
- To work in close partnership with parents
- To keep accurate records of how any additional funding has been used
- To work in partnership with health visitors and other professionals involved with a child.

We are a county wide team who try to work in local areas so as to be efficient as possible, but need to be flexible to be able to respond to demand. We therefore do not allocate specific team members to settings/schools and any one of our team may support both you and the child in your setting.

An Early Years SEN Team Manager will be happy to talk to you about any questions or concerns you may have.

Jessica Dawson

01865 812628

Netta Buckett

01865 323556

For Enquiries your local office is:

Your Local Early Support Programme Officer can be contacted on:

Information is available to support parents of children with SEN and disability on Oxfordshire's Local Offer – the one stop shop

<http://www.oxfordshire.gov.uk/sen>

Please refer to the Oxfordshire County Council **Privacy Notice** on the Oxfordshire County Council webpage – www.oxfordshire.gov.uk

Children's Rights

We are committed to upholding the rights of all children.

Child Protection

We respect the need for confidentiality and the responsible and informed sharing of personal information. If there are concerns regarding a child's safety we would, having, where possible, initially identified our concerns with the parents/ carers, liaise with Social Care in accordance with Oxfordshire's Safeguarding Children procedures.

Concerns

Concerns about service delivery can be discussed with the Early Years SEN team member who is working with you or directed to:

Netta Buckett

Service Manager for Early Years SEN
Oxfordshire County Council

Abbey House

Abbey Close

Abingdon

OX14 3JD

TEL: 01865 323556

E mail: Netta.buckett@oxfordshire.gov.uk

Further information regarding comments, compliments and complaints is available through the weblink below:

<https://www.oxfordshire.gov.uk/council/about-your-council/have-your-say-about-council-services/complaints-about-oxfordshire-county-council/children-and-young-people>

Information for Providers

Early Years Special Educational Needs Team (SEN Support Services)



Early Support
Helping every child succeed