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# Remote Learning Policy

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Guidance for Parents

Written in-line with DfE Statutory Guidance

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**Future Review:** Ongoing

# Nurture ~ Believe ~ Discover ~ Achieve

## OUR CHRISTIAN VISION

Our vision for Woodstock CE Primary School reflects a passionate commitment to learning and recognition of the uniqueness of individual learners. Guided by our Christian values, it is driven by our desire to offer the best possible education for our pupils in partnership with parents, the Church and the local community.

**Woodstock CE Primary School will be a centre for learning where adults and children:**

- ✓ **Nurture** and prioritise wellbeing and development.
- ✓ **Believe** in themselves and in each other.
- ✓ **Discover** their own strengths and become successful lifelong learners.
- ✓ **Achieve** more than they ever thought possible.

## OUR CHRISTIAN ETHOS

Recognising our historic foundation, we will preserve and develop our religious character in accordance with the principles of the Church of England and in partnership with the Churches at parish and diocesan level.

Woodstock CE Primary School strives to be an inclusive community where children grow, learn and achieve together. Within a nurturing, supportive and safe environment, mental health and wellbeing is at the heart of everything we do and recognised as the responsibility of all. Children's natural curiosity is fostered through a creative curriculum that excites and challenges, and enables them to be successful learners. Supported by a culture of equality and aspiration we aim to remove disadvantage so that every child can thrive.

We are committed to providing an education of the highest quality within the context of Christian belief and practice. We encourage an understanding of the meaning and significance of faith, and promote Christian values through the experience we offer to all our pupils.

*"For I know the plans I have for you", declares the Lord, "plans to prosper you and not to harm you, plans to give you hope and a future." Jeremiah 29, v11*

# Remote Learning Guidance for Parents



January 5, 2021

Dear Parents and Carers,

Following the Prime Minister's announcement last night that all schools will be closed with immediate effect, we have put together Remote Learning Guidance for parents to inform you of the provision your child will receive during this period of lockdown.

Children have access to their own named area of **Google Classroom**. There will be a range of resources, activities, communications and additional optional activities available for children to complete during this period of time which will mirror the curriculum planned for the Spring Term. Any online sessions (teacher input, feedback etc) will take place on **Google Meet**. You will be advised on how to access any online meets, but mostly will be through your child's Google Classroom with a code being shared to enable your child to access this. All children will be familiar with Google Classroom, not only from the previous lockdown, but more recently completing homework tasks during the Autumn Term. Online teaching will take various formats and be led by either your child's class teacher or a teacher within the phase; this may include live sessions to introduce a new concept or links to educational videos and resources. Teaching Assistants will also be working to support remote learning during this time. As part of these sessions, children will be asked to complete work off-screen, independently and return towards the end of a session for follow up. The following timetable outlines an example of what a school day might look like with approximate timings:

Morning Sessions	
9.00am	Morning Welcome with class teacher
9.10am	English Input, Independent Activities & Feedback
10.15am	BREAK
10.45am	Maths Input, Independent Activities & Feedback
12.00am	LUNCH

Afternoon Session	
1.00pm	Foundation Subject Input, Independent Activities & Feedback
2.00pm	Shared Reading of Class Text
2.20pm	Independent Activities, which may include Mathematics, Reading, Timestables Rockstars, Exercise time, Online learning activities to support in-class work.
3.00pm	End of day close

## Remote Learning Details

Your child should have their login details because they have been using them to submit homework last term. Please contact us if you are unsure of what your child's login details are as soon as possible.

We understand that the children may be disappointed by not being able to come to school, especially not seeing their friends and joining in the activities however, our 'live' approach will hopefully ensure the children can feel more connected with their teacher and peers as it will allow them to be together and work together (virtually).

Google Classroom learning will begin from tomorrow morning for all classes at 9am, please check your child is able to login ahead of the session. It would also help if your child has their homework book, pencil, rubber, ruler (and any other equipment you feel they may require). If you do not have the appropriate resources, please do get in touch so we can help at the soonest possible time. We can make exercise books and stationery available to collect from school.

We will try to balance the amount the children are on screen with opportunities to go off to complete independent activities, as we recognise that too much screen time could be a concern. This improvement to our approach is new to us all and we appreciate your support and patience – of course we will continue to review our provision daily to identify what is working well and what changes might be needed. Please let the office know if you have difficulties accessing our Remote Learning.

## Remote Learning Communication

All communications on your child's Google Classroom should be between children and their class teacher only please. If you would like to get in touch with your child's class teacher, please communicate by email via the school office. You will appreciate that staff will be working throughout the day not only to manage their remote learning classroom but could also be supporting Key Worker and Vulnerable children in school. As you will appreciate, some teachers are also managing their own home circumstances during this time, therefore we would ask for your patience in terms of when they will be able to respond to children, whether it is feedback to their work or a query they may have about their learning.

## Pupils Use of Google Meet

**Our Code of Conduct for Google Meet is as follows:**

- When working remotely the same standard of behaviour as expected in school should be demonstrated by pupils.
- During 'live' meets pupils should be in a communal area of the home, supervised by a parent/carer, where possible; and fully dressed.
- Protocols should be agreed in advance to ensure that 'live' meets are effective e.g., microphones off unless the teacher requires them unmuted.
- Pupils should understand that any contribution they make to the live sessions should be sensible and appropriate
- Work submission deadlines will be set that allow families to access learning flexibly. Pupils should submit work online once they have completed it.
- Pupils should understand what to do if they have any concerns related to online safety.

We thank you for your support and patience during these unprecedented times. The children are adapting well to this new way of learning, which is evident in their positive engagement with homework activities.

Kind Regards

# Remote Learning Guidance for Parents

(for when school is **not** in National Lockdown)



## Our Aims

The aims of this Remote Learning Guidance is to outline the measures that we will be implement in the event of a class, group, or individual is needed to self-isolate at home. We have carefully considered staff and parent feedback from the first lockdown period to ensure our future-plans for remote learning are well informed and takes into account statutory guidance from the Department for Education. You will appreciate that this guidance will be subject to change at any time to adapt to the circumstances and need of the school, the children, and staff.

### We aim to:

- ☆ Ensure consistency in the approach we take to remote learning for children who are not in school
- ☆ Set out expectations for all members of the school community with regards to remote learning
- ☆ Provide appropriate guidelines for data protection
- ☆ Ensure children unable to attend school remain fully included within the school community
- ☆ Continue to ensure that every child receives the best education we can provide them
- ☆ Ensure that remote education is integrated into our curriculum, so that learning mirrors what is happening in the classroom.

## Remote Learning Expectations



The following will take effect for the following reasons, and various scenarios have been considered for each.

- ☆ Your child is absent from school due to self-isolation
- ☆ Multiple children across a class/phase are absent from school due to self-isolation
- ☆ Phase/School closure due to Covid-19
- ☆ Staff member self-isolation at home, but is well

### Scenario 1 & 2:

- A child or multiple children are absent from school due to self-isolation
- Multiple children across a class/phase are absent from school due to self-isolation

### Day 1 of Absence: Parents inform school by morning registration

AM	PM
<ul style="list-style-type: none"> <li>☆ The School Office will advise class teachers of any children self-isolating or awaiting testing.</li> <li>☆ The School Office will advise that children should access the following platforms for learning for the morning, giving class teachers time to organise remote learning work ready for the afternoon.                             <ul style="list-style-type: none"> <li>○ Mathletics</li> <li>○ Timestables Rockstars</li> <li>○ BBC Bitesize</li> <li>○ Oak National Academy</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>☆ Activities that mirror the learning of the classroom will be assigned to your child via the Google Classroom. There is a specific group that your child will be invited to join, a request to accept will be sent via the Google Classroom. All remote learning work will be accessed here for the duration your child is absent.</li> <li>☆ If we are notified that your child is going to be away from school beyond day 1, the class teacher will organise a Google Meet session with your child for day 2.</li> </ul>

Day 2 of Absence	
AM	PM
<ul style="list-style-type: none"> <li>☆ Directed learning tasks will be available on the Google Classroom by the latest 9am, and will include:               <ul style="list-style-type: none"> <li>○ English</li> <li>○ Maths</li> <li>○ Other subjects</li> <li>○ Other school subscribed activities (TT Rockstars, Mathletics, Oxford Owl etc)</li> <li>○ Signposts to supplementary external remote learning resources that support the work of in-class (Oak National Academy, Bitesize, White Rose etc)</li> </ul> </li> <li>☆ A check-in with your child will take place at the agreed time in the morning. This will also include a summary of activities.</li> <li>☆ If a new concept is being introduced, an additional meet will be planned to run a short-taught session.</li> </ul>	<ul style="list-style-type: none"> <li>☆ End of day review check-in with your child will take place at an agreed time. This will take the form of how the day has gone; how were the activities; and questions or uncertainties?</li> </ul>

Scenario 3: Class/Phase/School closure due to Covid-19
<ul style="list-style-type: none"> <li>☆ Staff will follow principles of <a href="#">Scenario 1&amp;2</a>.</li> <li>☆ You will receive Communication via ParentMail regarding class/phase/school closures our school's approach to Remote Learning</li> <li>☆ Children will access their learning via their own Google Classroom. The Phase Remote Learning Communication Classroom should be used for all Google Meets (check-ins throughout the day)</li> <li>☆ Live teaching and learning sessions will run within your child's own Google Classroom. This will take the form of teacher-led sessions and opportunities for your child to have a go independently at various tasks. This may vary class to class depending on the needs of individuals.</li> <li>☆ Additional workshops or activities may need to be planned into the day to support specific learning needs. This could involve the class TA.</li> </ul>

Scenario 4: Class teacher is well, but circumstances result in their self-isolation at home
<ul style="list-style-type: none"> <li>☆ The class teacher will teach remotely from home throughout the day to provide consistency and normality for the children.</li> <li>☆ The class TA will continue to support learning as usual in the classroom. It may be necessary to us to deploy an additional TA from the phase bubble, depending on range of activities and learning needs.</li> </ul>

We thank you for your support and patience during these unprecedented times. We have already experienced some of the scenarios listed and have adapted our approaches continuously to ensure the provision children are provided with is high-quality and maintains consistency. The children are adapting well to this new way of learning, which is evident in their positive engagement with homework activities.

If you have any further questions, please do get in touch.

Anna Poole  
Deputy Headteacher  
Remote Learning Lead

**Future Review: Ongoing**