

**COMMITTEE (to meet at least 3 x a year, Chair appointed at the first meeting annually)**

- Ruth Price                      Foundation Governor (Chair)
- Lynne Hammond              LA Governor
- Dane Tice                      Parent Governor
- Anne Hipwell                Head Teacher
- Rachael Douglas            Parent Governor
- Becca Perkins                Parent Governor
- Amy Slade                      Co-opted Governor

Size of Committee: 8 members

Number required to be quorate: 3 of whom at least 2 are non-staff members, excluding Associate members.

**In attendance:**

- Richard Graham    Business Manager, Staff H&S Representative, Associate Member
- Julie Carvell                      Clerk to the Governors (Clerk)

**Remit:**

- To monitor and keep under review the Governing Body’s Health and Safety Policy, making recommendations for amendments or modifications as may be appropriate and ensure the procedures are followed.
- To review and keep under-check the school’s website to ensure it is compliant with statutory requirements re Health & Safety Matters.
- Undertake annual Health & Safety site inspection and a review of all Risk Assessments.
- In conjunction with the Headteacher and Business Manager, to ensure that the school’s buildings, equipment, installations and materials are safe and present no risk to health, reporting or making recommendations to the Governing Body as appropriate.
- To recommend to the Governing Body any work that needs to be done to the school’s property and buildings to meet health and safety requirements.
- To recommend to the Governing Body a suitable school Security Policy which addresses the needs of pupils, staff and visitors to the school, and the protection of the school property and buildings.
- To establish arrangements for regular reviews of security and make recommendations to the Governing Body arising from those reviews.
- To undertake termly monitoring of safeguarding procedures and practices in-line with statutory requirements.
- To undertake termly monitoring of accident reports, behaviour & bullying incidents, e-safety incidents
- To oversee arrangements for the use of the school premises by outside users subject to Governing Body policy.
- To keep under review the Access Plan and make recommendations for revisions.
- To review/approve all Health & Safety policies as outlined in the table below.
- To ensure Safeguarding and Safer Recruitment practices are fully adhered to across the school, including review and recommendation for approval by full Governing Body, of Schools Annual Safeguarding Report for the County Council.
- Covid-19: To keep under regular review the impact of Covid-19 on Health & Safety related matters.
- To review the SEF as a standing item on each agenda.
- To monitor Filtering and Monitoring (Cyber Security) as a standing item on each agenda.
- To monitor Sustainability and Climate Change as a standing item on each agenda.

<b>Policies reviewed by this Committee: *Statutory Policy</b>	
Acceptable User	Personal Care
Accessibility plan	Positive Handling
Attendance*	Premises Management Documents*
Children with health needs who cannot attend school*	Risk Assessment
Critical Incident Plan (CIEMP)	Safe Swimming

Anti Bullying/Harassment & Discrimination (Dignity at Work)	School exclusion*
Driving at Work	Security Policy & Procedures
Educational Visits	Social Media
E-Safety and Anti Cyber Bullying	Stress at Work
First Aid in Schools*	Supporting pupils with medical conditions*
Freedom of Information Publication Scheme	Violence to Employees
Health & Safety*	Visitors
Mental Health and wellbeing	
Mobile Phones and Camera Use in School	CCTV

Guidance followed but not policies:

- Bereavement
- Drugs
- Start and End of School Day procedures statement

**Reviewed by H&S Committee: Autumn 2024 (05.11.24)**  
**Adoption by Governing Body: 30/01/2025**  
**Next Review: Autumn 2025**