

COMMITTEE (to meet at least 3 x a year, Chair appointed at the first meeting annually)

- Ruth Price Foundation Governor (**Chair**)
- Lynne Hammond LA Governor
- Dane Tice Parent Governor
- Anne Hipwell Head Teacher
- Rachael Douglas Parent Governor
- Becca Perkins Parent Governor
- Amy Slade Co-opted Governor

Size of Committee: 8 members

Number required to be quorate: 3 of whom at least 2 are non-staff members, excluding Associate members.

In attendance:

- Richard Graham Business Manager, Staff H&S Representative, Associate Member
- Julie Carvell Governance Professional (Clerk to the Governing Body)

Remit:

- To monitor and keep under review the Governing Body’s Health and Safety Policy, making recommendations for amendments or modifications as may be appropriate and ensure the procedures are followed.
- To review and keep under-check the school’s website to ensure it is compliant with statutory requirements re Health & Safety Matters.
- Undertake annual Health & Safety site inspection and a review of all Risk Assessments.
- In conjunction with the Headteacher and Business Manager, to ensure that the school’s buildings, equipment, installations and materials are safe and present no risk to health, reporting or making recommendations to the Governing Body as appropriate.
- To recommend to the Governing Body any work that needs to be done to the school’s property and buildings to meet health and safety requirements.
- To recommend to the Governing Body a suitable school Security Policy which addresses the needs of pupils, staff and visitors to the school, and the protection of the school property and buildings.
- To establish arrangements for regular reviews of security and make recommendations to the Governing Body arising from those reviews.
- To undertake termly monitoring of safeguarding procedures and practices in-line with statutory requirements.
- To undertake termly monitoring of accident reports, behaviour & bullying incidents, e-safety incidents
- To oversee arrangements for the use of the school premises by outside users subject to Governing Body policy.
- To keep under review the Access Plan and make recommendations for revisions.
- To review/approve all Health & Safety policies as outlined in the table below.
- To ensure Safeguarding and Safer Recruitment practices are fully adhered to across the school, including review and recommendation for approval by full Governing Body, of Schools Annual Safeguarding Report for the County Council.
- Covid-19: To keep under review the impact of Covid-19 on Health & Safety related matters.
- To review the SEF as a standing item on each agenda.
- To monitor Filtering and Monitoring (Cyber Security) as a standing item on each agenda.
- To monitor Sustainability and Climate Change as a standing item on each agenda.

Policies reviewed by this Committee: *Statutory Policy	
Acceptable User	Personal Care
Accessibility plan	Positive Handling
Artificial Intelligence (A.I.) [NEW]	Premises Management Documents*
Attendance*	Risk Assessment
Children with health needs who cannot attend school*	Safe Swimming
Critical Incident Plan (CIMP)	School exclusion/suspension*

Anti Bullying/Harassment & Discrimination (Dignity at Work)	Security Policy & Procedures
Driving at Work	Social Media (to be included within On-line Safety Policy in Summer 2026)
Educational Visits	Stress at Work
On-line Safety	Supporting pupils with medical conditions*
First Aid in Schools*	Violence to Employees [outdated OCC policy]
Freedom of Information Publication Scheme	Visitors
Health & Safety*	
Lockdown [NEW]	
Mental Health and wellbeing	
Use of Devices in School (to be included within On-line Safety Policy in Summer 2026)	CCTV

Guidance followed but not policies:

- Bereavement
- Drugs
- Start and End of School Day procedures statement

Reviewed by H&S Committee: Autumn 2025 (11.11.25)
Adoption by Governing Body: 05/02/2026
Next Review: Autumn 2026

1 14.11.25/jac